

VOLUNTEER COMMITMENT FALL 2016

Tucson Junior Strings (TJS) relies on the assistance of all of our dedicated families and individuals throughout the year to enhance the experience of our children. Because we are a non-profit, the need for parent and family volunteers is essential for our events to run smoothly. Each family is responsible to donate four (4) hours of their time each semester to a TJS volunteer activity. The coordinating board member for each volunteer activity will contact you. Below is a list of committees and a brief description of each event. Please mark the activity or activities you are willing to help with. Thank you.

Silent Auction, Spaghetti Dinner, and Rummage Sale

Saturday November 19, 2016; St. Gregory College Preparatory School, 3231 N. Craycroft Road. This is our fall family event and fundraiser. We count on donations from our member families of new or good condition items for the Silent Auction or Rummage Sale. Gift Cards are especially welcome as they are good auction items. If your family has Legos or similar toys that are no longer used please consider donating to our kids table, which was a very popular table for the kids. Questions? Contact Peter Norquest (norquestp@email.arizona.edu) or Cristina Weibel ([520-299-7196](tel:520-299-7196))

Preparing for the event:

- _____ Ticket sales at E side rehearsals Sat. Nov. 12, 8:00 -10:30 am (1 person needed)
- _____ Ticket sales at NE side rehearsals Sat. Nov 12, 1, 1:00 - 2:30 pm (1 person needed)
- _____ Ticket sales at Ch I rehearsals Mon. Nov 14, 7:00-8:00 pm (1 person needed)
- _____ Ticket sales at Ch II E rehearsals Tues. Nov 15, 7:00-8:00 pm (1 person needed)
- _____ Ticket sales at Ch II NE rehearsals Thurs. Nov 17, 7:00-8:00 pm (1 person needed)
- _____ Ticket sales at E side rehearsals Sat. Nov 19 8:00- 10:30 am (1 person needed)
- _____ Ticket sales at E side rehearsals Sat. Nov 19, 1:00 -2:30pm (1 person needed)
- _____ I can lend my pick-up truck to help move large items to and from the silent auction

During the event (Sat Nov 19):

- _____ I am willing to help at any job (*Thank you!*)
- _____ Dining room set-up 3:30-5:00 (2 people needed)
- _____ Ticket sales for dinner 4:30-5:45 (2 people needed)
- _____ Ticket sales for dinner 5:45-7:00 (2 people needed)
- _____ Food server 4:45-6:00 (6 people needed)
- _____ Food server 6:00-7:30 (5 people needed)
- _____ I have experience in commercial kitchen and can help in early food preparation (12:00pm-4:00pm)

- _____ Dining room clean up help 7:00-8:00 (4 people needed)
- _____ Auction hall set up 3:00-5:00 (6 people needed)
- _____ Auction hall helper 5:00-7:00 (6 people needed)
- _____ Auction hall helper 7:00-9:00 (6 people needed)
- _____ Raffle ticket sales 5:30-7:45 (1 person) This position needs a vibrant individual to work the crowd selling raffle tickets.

Silent Auction Team

Outgoing volunteers are needed to help solicit donations to businesses for silent auction, during the month of September. Questions contact Cristina Weibel at cristinasotow@netscape.net or 360-9980.

_____ Yes, I am willing to be part of the Silent Auction Team.

Yearbook Team

The yearbook is produced at the end of the spring semester and includes all students who participate through the year. Ads from individuals and businesses are requested to help supplement the cost of the yearbook and raise funds for the program. Help is needed to call on the membership and businesses to ask for ad donations. Questions contact Dennis Bourret at dbourret@cox.net, 745-5830 (office), or 465-1334 (cell)

_____ Yes, I am willing to help solicit advertising for the yearbook.

Grant Writing

Grants are essential for all non-profits to cover general overhead, rents, and salaries, and to help provide new music and tours for the students. Committee members are asked to write 3 grants a year, with a large list of grants to select from. Some grants have deadlines that must be met and others are open-ended. These members work with the director and business manager to apply for funding where needed and provide financial information that is requested. There is assistance within our organization for committee members who are not familiar with writing grants. Questions contact Cristina Weibel at cristinasotow@netscape.net

_____ Yes, I have grant writing experience and I am willing to help with grant writing.

Concert Assistant

Volunteers are needed to help set up lobby area, distribute programs, manage T-shirt and CD/DVD sales, run raffles, direct students to tuning room, distribute poinsettias, and lobby tear down. Please arrive one hour before scheduled concert time. Questions contact cristinasotow@netscape.net or 360-9980.

_____ All orchestra concert Sunday Dec 11, 2016

_____ Chamber Orchestra Concert Saturday Dec 10, 2016

Student:

Name of Student _____

Orchestra _____

Volunteer:

Volunteer _____

Contact Number _____

Email _____

Signature of Volunteer _____

Date _____